



**BUREAU OF NATUROPATHIC MEDICINE**  
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## **NATUROPATHIC MEDICINE ADVISORY COUNCIL**

### **Meeting Minutes December 13, 2004**

Ronald Reagan State Building  
300 South Spring Street  
Eason Room, 1<sup>st</sup> Floor  
Los Angeles, CA 90013

#### **COUNCIL MEMBERS PRESENT:**

Dr. Cynthia Watson  
Dr. Carl Hangee-Bauer  
Dr. Soram Khalsa  
Dr. Trevor Holly Cates  
Ms. Alexandra Cock  
Dr. David Field

#### **COUNCIL MEMBERS ABSENT:**

Ms. Elissa Harris-Beck  
Dr. Mary Hardy

#### **STAFF PRESENT:**

Kathy McKeever, Acting Bureau Chief  
Kurt Heppler, Legal Counsel  
Joanne Davis, Assistant to Bureau Chief

### **I. Call to Order**

Acting Bureau Chief, Kathy McKeever called the meeting to order at 10:30 a.m.  
Kathy McKeever called roll and a quorum was declared.

### **II. Welcome and Introductions**

Kathy McKeever welcomed the members and the public to the meeting. Kathy McKeever introduced staff in attendance and asked each member to introduce his/her self, providing a brief background.

Alexandra Cock – Financial management business called Wealth Plus out of Marin County; background is a tax lawyer; patient of alternative medicine including naturopathy for about 25 years.

Dr. Tevor Holly Cates – Naturopathic Doctor practicing in Santa Barbara, and attended the National College of Naturopathic Medicine.

Dr. Carl Hangee-Bauer – Naturopathic Doctor and licensed acupuncturist; graduated from Bastyr in 1984; practicing in the state since 1989 integrating naturopathic methods with acupuncture in the San Francisco area.

Dr. Soram Khalsa – Medical Doctor and an internist with Cedars-Sinai Hospital for the past 25 years; practicing naturopathic medicine integrated with traditional internal medicine for the past 25 years; currently teaching at the Southwest College of Naturopathic Medicine in Tempe, Arizona.

Dr. Cynthia Watson – Family practice physician in Santa Monica for the past 17 years; worked in a naturopathic hospital in Germany as a nurse's aid while studying naturopathy, homeopathy, nutrition; completed medical training in 1986.

Dr. David Field – Naturopathic Doctor and licensed acupuncturist; graduated from the National College of Naturopathic Medicine in 1985; practices in Santa Rosa, California.

Kathy McKeever opened the floor for the public to speak. Harry Swope, introduced himself as a Naturopathic Doctor and member of the California Naturopathic Doctors Association and looks forward to working with the Bureau and the Council to help support the health care needs of the citizens of California.

### **III. Bureau Chief's Update**

Kathy McKeever was hired as the Acting Bureau Chief in July 2004 to implement the provisions of the Naturopathic Doctor's Act. Since July 2004, the Bureau accomplishments include: hired Joanne Davis as the Bureau's analyst; finalized the emergency regulations; set-up the Livescan account; finalized and released Naturopathic Doctor's application package; and finalized many of the internal processes such as cashiering, forms, and appointments of the Advisory Council Members.

Each member was provided a binder with meeting materials. Kathy McKeever explained the binder contents: Roster of Members; Naturopathic Doctor's Act chaptered legislation; emergency regulations effective November 8, 2004 with public hearing to be held in mid-February 2005; application packet; application process flowchart; legislative mandates on required reports; copy of SB 151 (Burton, Chapter 406 Statutes 2003), changes the prescribing laws; and a copy of the Bagley-Keene Open Meeting Act.

Ms. Cock asked if the Council would have input on the application process. Kathy McKeever explained that the application process is done administratively by the Bureau.

Kurt Heppler explained the significance of the Open Meeting Act – The Meeting Act governs how the Council operates, such as notice of meetings, agendas, and keeps the public aware of Council activities.

Kurt Heppler explained the function of the Advisory Council is to advise and make recommendations to the Bureau and will not be involved in enforcement actions or complaint and disciplinary reviews.

#### **IV. Adoption of the Council's Procedural Rules**

Dr. Field moved to adopt Roberts Rules of Order as the Council's Procedural Rules. It was seconded by Dr. Hangee-Bauer and adopted by a unanimous vote.

#### **V. Election of Chair and Vice-Chair**

Dr. Field moved to elect Elissa Harris-Beck as Chair of the Advisory Council. It was seconded by Dr. Hangee-Bauer. Kathy McKeever called the roll. Motion to elect Elissa Harris-Beck as Chairperson of the Advisory Council upon her acceptance was adopted by a unanimous vote.

Dr. Field moved to elect Dr. Carl Hangee-Bauer as the Vice-Chair of the Advisory Council. It was seconded by Dr. Cates. Kathy McKeever called the roll. Motion to elect Dr. Hangee-Bauer was adopted by a unanimous vote.

#### **VI. Establishment of Committees**

Vice-Chair Hangee-Bauer discussed the proposal to establish four Ad-Hoc committees. Three of the Ad Hoc committees are based on legislative mandates (Formulary, Childbirth Attendance, and Minor Office Procedures) which require reports to the legislature by January 1, 2006. The fourth Ad Hoc committee is the Community Outreach to help educate the public on the Naturopathic Doctor's Act and its profession.

The term of the Ad Hoc committees will continue until the purpose of the committee remains intact.

Alexandra Cock moved to establish the four Ad Hoc committees – Formulary, Childbirth Attendance, Minor Office Procedures, and Community Outreach. It was seconded by Dr. Field.

Discussion: Kurt Heppler clarified that these newly formed Ad Hoc committees are not the committees mandated under Sections 3627 and 3628 of the Business and Professions Code. Kathy McKeever indicated the Bureau would establish separate advisory committees for Sections 3627 and 3628 of the Business and Professions Code. Kathy read the passages of Sections 3627 and 3628, as well as Section 3640.1 to the members. As a point of clarification, Vice-Chair Hangee-Bauer added that it is the Bureau of Naturopathic Medicine's task to complete these legislative mandates, and

the Advisory Council is merely setting-up committees to help advise and help the Bureau complete these tasks. Dr. Field suggested that the Ad Hoc committees could be the seed of the legislatively mandated Advisory Committees and pointed out the possibility of the Ad Hoc committees growing into the legislatively mandated Advisory Committees. Kathy McKeever concurred.

Vice-Chair Hangee-Bauer called the roll. The motion to establish the four Ad Hoc Committees – Formulary, Childbirth Attendance, Minor Office Procedures, and Committee Outreach was adopted by a unanimous vote.

Based on the Council members' interest, Vice-Chair Hangee-Bauer appointed council members to the Ad Hoc committees as follows:

- Formulary – Dr. Cates and Dr. Khalsa
- Childbirth Attendance – Dr. Watson and Elissa Beck-Harris (contingent upon her acceptance)
- Minor Office Procedure – Dr. Field and Dr. Hardy (contingent upon her acceptance)
- Community Outreach – Dr. Hangee-Bauer and Ms. Cock

## **VII. Dates for Future Meetings**

Vice-Chair Hangee-Bauer opened the floor for discussion on future Advisory Council meetings and the frequency the meetings. Based on discussion, the Council members determined to meet quarterly using the following tentative meeting schedule:

- March 14, 2005 in San Francisco
- June 6, 2005 in Sacramento
- September 19, 2005 in Los Angeles
- December 5, 2005 in San Francisco

Kathy McKeever apprised the Council members of upcoming events:

- Regulatory hearing to make the Naturopathic Doctor's Act emergency regulations permanent will be held in mid-February.
- Board Orientation presented by the Department of Consumer Affairs is tentatively being set for April 2005 in Sacramento and June 15, 2005 in Los Angeles.

## **VIII. Public Comment on Matters not on the Agenda**

Vice-Chair Hangee-Bauer opened the floor for public comments.

- Gloria St. John of the California Naturopathic Doctors Association thanked the council members for participating as volunteers on the Advisory Council.

- Harry Swope asked if the Ad Hoc committees would be open to the public. Kurt Heppler replied that the law does not require meetings be open to the public if there are two or less members. However, whatever work product is produced will be brought to the full Advisory Council for comments and recommendations.

## **IX. Adjournment**

The meeting was adjourned at 11: 40 a.m.